

## Minutes for FOH AGM Meeting Held September 25th 2013 @ 7.00pm

### Present

Vicky Burr, Sarah Wilde, Fran Solway, Janet Steel, Anna Wood, Florentia Buckingham, Anne Cullum, Rebecca Harris, Debbie Coniberre, Zoe Ahmad-Hambling, Daniela Di Nolfo, Katrina Hill, Stephen Tanner, Juliet Petchey, Liz Hurst Frost, Gill Robinson, Andy Needham

### Apologies

Vicky Evans

### Previous Committee Members

The previous committee members Juliet Petchey (Joint Chair), Liz Hurst Frost (Joint Chair) and Andy Needham (secretary) all stepped down from their roles. Anne Cullum thanked them all for their contribution to FOH.

### New Committee Members

**Joint Chairwoman** - Vicky Burr

**Proposed** – Juliet Petchey **Seconded** - Fran Solway

**Joint Chairwoman** – Sarah Wilde

**Proposed** – Juliet Petchey **Seconded** - Liz Hurst Frost

**Secretary** - Allie Hibbert

**Proposed** – Sarah Wilde **Seconded** - Liz Hurst Frost

### Timing of meetings

We proposed moving these forward to 6.00 pm - Mrs Cullum as agreed and hopefully it may be more convenient and increase the numbers of those who can attend. After some discussion it was agreed that future meetings ought to be held at 7.00 pm.

### Treasurer's Report

Another successful year for FOH, which is reflected in the contributions made during the year to the school of nearly £30,000. FOH has been able to support the following:-

#### **November 2012**

Contribution towards Broadband	£10,000.00
School Comms	£ 2,000.00
Minibus Leases	£ 9,312.00

These three items are supported every year and FOH will continue to contribute to these vital services in 2013/14. The next payment for these items are due in November. This takes up the bulk of the annual fund raising.

We have also been able to support the following from the school's wish list:-

## **December 2012**

Hall Projector Project  
(£3,000) and

3 classroom projectors	<b>Total</b>	£ 5,912.00
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## **March 2013**

Reception Refurbishment	<b>Total</b>	£ 1,500.00
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We have also supported small items such as prize giving prizes.

### **This contribution was funded by the following:-**

- Carry forward from 2011/12 £25,418.00
- Gift Aid, Bank Interest & Tax Claim £26,006.00
- Quiz Evening £ 1,161.00
- Ladies Night £ 291.00
- Other School Events £ 215.00
- Miscellaneous Donations £ 722.00

As expected the monthly standing orders for the Winners Club continue to increase whilst the existing Gift Aid scheme reduces as donators leave the school. In August 2013 approximately 30 families remained in the original gift aid scheme.

New parents were asked to sign up to the Winners Club at the New parents evening in July 2013. We have had a good response this year with 44 families signing up to the Winners Club before the start of the new academic year. As of 31<sup>st</sup> July 2013 there were 120 families in the Winners Club so with the new signings that we will take us to around 165 families. The committee continued to provide information about the Winners Club to parents explaining that this is the most efficient way of supporting the school and we will continue to do this. More information about the school's wish list is posted on the FOH web page.

With the implementation of an FOH button on Wisepay, it is hoped that when FOH is fund raising for particular items such as classroom projectors, parents will find it easier to give one-off donations for these specific items. These donations will be 'ring-fenced' for particular fund raising.

The original gift aid scheme brought in £5,700 this year and the Winners Club (after prizes) brought in £15,700 and the Gift Aid Tax refund from the previous year's donations was £4,454.00.

The trend of Gift Aid donations continued to go down and this year Gift Aid was down by £1,500 year on year, although there has been a healthier up take for this year to date. We are also encouraged with recent sponsorship from Hamptons which has been welcomed.

### **Chairman's Report**

Juliet thanked everyone who has helped during the last year. This includes people who have arranged events, provided refreshments and helped with locker cleaning.

Juliet said we are lucky to have a good core group but it is diminishing as parents leave and makes no apologies for asking new parents to get involved as it is always worthwhile.

Juliet gave a warm welcome to Rebecca Harris (new school / FOH liaison), the school's Business Manager who is replacing John West who has retired. Rebecca has been closely involved in FOH especially over the last year especially having helped to set up Wisepay.

Juliet also welcomed the new members of the committee.