

## **Minutes for FOH Meeting Held September 25th 2013 @ 7.00pm**

### **Present**

Vicky Burr, Sarah Wilde, Fran Solway, Janet Steel, Anna Wood, Florentia Buckingham, Anne Cullum, Rebecca Harris, Debbie Coniberre, Zoe Ahmad-Hambling, Daniela Di Nolfo, Katrina Hill, Stephen Tanner, Juliet Petchey, Liz Hurst Frost, Gill Robinson, Andy Needham

### **Apologies**

Vicky Evans

### **Minutes of Last Meeting Approved**

**Proposed** – Juliet Petchey

**Seconded** – Liz Hurst Frost

### **Chairman's Report**

**Sponsorship:** Hamptons international estate agents have donated £1000 to FOH this summer (29/07) and we are hoping that this will be the start of a mutually beneficial relationship where Hamptons are involved in supporting FOH and the school. We have discussed all sorts of exciting ideas in relation to sporting and other school events. Hamptons are large supporters of community events. In relation to their first donation, we have decided to use this money to pay for part of the staff PE kit so that it has been sponsored, this is worn by all members of PE staff at all times and especially when they are visiting other schools to arrange fixtures. It has enabled the PE department and school to spend money on other matters, which they would not have yet purchased.

**Locker Cleaning:** Facilities manager Mr Paul Cacia and Rebecca Harris are going to see if we can have a different system because it is still a bit of a chore and difficult to get volunteers. It would seem sensible if we could try to get this sorted at the end of the summer term rather than at the start of the autumn term. I would hope that we would be able to introduce some incentive scheme for students who can present a clean empty locker at the end of term, which would speed up the process.

**Survey Monkey Results:** FOH posted a survey on the school website towards the end of the last school year.

### **Results:**

1. Most Parents knew about FOH and the winner's club
2. Most parents do not know how much we raise. Over 1/3 thought we raised 5 – 10K, under 1/3 10 - £20K and under 1/3 20 – 30 K about 10% thought we raised over 30K
3. The overwhelming reason why parents did not want to commit to the Winner's Club was because they did not want to commit to regular donations and 25% said it was due to lack of information
4. Over 90% of parents use the school's website and 80% use the online payment service, nearly 50% use Facebook.
5. 89% attended parent information evenings
6. Most popular choice for an event was a Curry Night with Bollywood dancers.

7. When we asked what were the best ways to raise money, 70% agreed that the winner's club and also events were beneficial; sponsorship got a 60% approval rating.

**Wisepay:** This is up and running. It is exciting and we hope the way forward to increase our income. Juliet would like to thank Anne Cullum, Rebecca Harris and the new ICT Manager, Bobby Moore for all of their help.

Vicky asked Rebecca if we can add a reminder in the Wisepay checkout for a FOH donation. Judith suggested making an appeal for a specific cause. A general improvement fund was suggested too.

**Website Content:** The FOH section of the school website needs someone to update it throughout the school year. Juliet advised Vicky to ask Florentia to update it.

### **Principal's Report**

GCSE and A Level results were excellent with significant improvement in English Language. 91% of pupils achieving between A\* and B in maths. 87.6% achieving between A\* and B in English.

Difficult start to school year with sudden death of Mr Billing. Memorial service to be held in school on November 8<sup>th</sup>.

SLT team reduced by two members following retirements.

School looking to offer alternative activities to students not attending Adventure France.

Introduction of an Activities Week at the end of the school year.

Activities added for staff at the end of the school day

Senior schools in Surrey forming umbrella trusts. This may be something Heathside becomes involved with in the future.

Biology trip for years 10, 11 and 12 to be introduced for 2015. Considered important for university applicants wishing to study biology at degree level.

New IT team in place. Working to a five year plan.

- Governors Committed to £567k (subject to funding) Investment 2012-2017
- Establishment of 'Geek Squad' (Teachers & Students) to drive ICT strategic plan
- £84k spent last year on resolving storage issues, building brand new server infrastructure including virtual servers & server room. Provision of teacher PC in all classrooms new Photocopiers and new email system for staff & students
- £178k earmarked for 2013 including new fibre cabling infrastructure, new wireless provision and 2 x 32 place fully air conditioned ICT Suites
- Curriculum Provision: Final Cut Pro, Office 2010, Accelerated Reader, Learning Zone
- Wireless upgrade – roll out of BYOD! (Oct)

- Projector in every classroom (Oct)... Finally!
- New Broadband (Dec 2013)
- Remote Access Solution for Staff and Students (Feb 2014)
- Adobe Suite Site License
- 1<sup>st</sup> Phase of managed MAC network (Feb 2014)
- Replacing 200 PCs (2014-2015)
- Ongoing infrastructure and Projector upgrades
- Introduction of Thin Terminals
- Curriculum Provision: Raspberry Pis, Eclipse.net, Tablet Evaluation and Sibelius Upgrade

An online booking system for parent consultations is now available.

Two toilets have been decorated.

New laser cutter for graphics.

10 new sewing machines are being purchased.

Discos for years 7 and 8 are to be introduced with FOH to provide refreshments.

### **General**

Juliet asked about Broadband prices. Rebecca confirmed these are not going to rise for the school.

Juliet asked Rebecca to send out a list of IT related projects to parents.

Sarah asked if absence reporting could be added to the online services.

**Fund Raising:** Zoe put forward a fund raising idea based on the Million Pound Pixel website. This would involve building a prize based web page.

The possibility of selling advertising space on programs and flyers was discussed.

### **Vicky Burr**

Vicky introduced herself and gave some background information about her marketing expertise and experience as a school Governor.

### **Coming Events**

**Quiz Night:** The FOH Quiz Night takes place in October / November. An organiser and helpers are required. Vicky to arrange a special meeting to discuss Quiz Night. It was decided to combine a possible curry night with the quiz night.

**Other Events:** Other potential events were suggested. Juliet mentioned a murder mystery evening that had been successful in the past and Rebecca suggested a comedy night. The two events that had the most support were an auction night, suggested by Anne Cullum and a Call My Wine Buff night, suggested by Vicky. These are to be discussed further at future meetings.

**Date of Next Meeting**

Mon 11/11/13

Mon 20/1/14

Mon 3/3/14 Vicky explained that this meeting would have to be re-scheduled as it clashed with a year 9 information evening – she would liaise with Rebecca

Mon 28/4/14

Mon 16/6/14